



Career Opportunity Posting

JOB TITLE	Technical Services Project Manager	JOB CATEGORY	Manager
DEPARTMENT/GROUP	Data Center	EEO JOB CODE	1
LOCATION	Chesapeake, VA	TRAVEL REQUIRED	Up to 40% (worldwide)
SUPERVISOR	Operations Manager	POSITION TYPE	Full-Time

O*NET: 11-1021.00 – General and Operations Managers

OVERVIEW

SCI's Data Center Division has an immediate need for a fulltime Technical Services Project Manager. The Project Manager will report to the Operations Manager, and will be highly organized, dependable, and team oriented and will support work onsite at enterprise, hyper-scale, and colocation type data centers worldwide.

Since 1989, Standard Calibrations, Inc. (SCI) has been a leader in the measurement science field of application design, integration, procurement, installation, calibration (laboratory & on-site), repair, outage support, and technical assistance with measurement and control areas of facility automation to support industrial, maritime and other markets.

Our core philosophy, "If it controls, indicates, or alarms, we service it", has focused our efforts and guided our decisions as we have built lasting relationships with customers, employees, suppliers and equipment manufacturers.

Job Summary

The Project Manager oversees calibration services projects in a manner that exceeds our customers' expectations and ensures that all work is completed in accordance with company objectives, programs, and policies.

Essential Duties and Responsibilities

- Responsible for the overall planning, direction, coordination, implementation, execution, control and completion of specific projects ensuring consistency with company strategy, commitments and goals.
- Provide technical and project oversight during inspection and testing of automation systems using portable test instruments, such as process calibrators, multi-meters, temperature and pressure standards, and other instruments.
- Interpret specifications, blueprints, job orders, etc. as required to develop work proposals and plan, execute, and monitor project completion.
- Manage calibration test specialists and supervisors.
- Set clear goals and expectations to subcontractors as needed.
- Review, evaluate, accept, and coordinate completion of subcontractor work.
- Facilitate the definition of project scope, goals and deliverables.
- Negotiate and resolve all customer concerns.
- When necessary, estimate change orders for assigned projects.
- Conduct post project reviews to determine areas for future improvement.
- Develop/maintain network of professional relationships within our industry.
- Recommend or initiate personnel actions, such as hires, promotions, transfers, discharges, or disciplinary measures.
- Any other related duties as needed.

REQUIRED SKILLS/KNOWLEDGE

- Knowledge in project management principles and strategies.
- Knowledge in contract management.
- Knowledge of safety and quality management systems and standards.
- Knowledge with automation control systems and related industry standards.
- Knowledge of basic arithmetic, algebra 2, geometry.
- Excellent written and oral communications skills in English.
- Must be able to work independently or as part of a team.
- Must work with integrity, have strong attention to detail, and have strong analytical skills.
- Must be proficient with computers and computer software, such as Microsoft Word/Excel, and project management tools.
- Must be highly organized, detail oriented, and able to analyze issues thoroughly.
- Ability to provide leadership and training to supervisors and staff to accomplish organization goals and objectives.

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EDUCATION AND EXPERIENCE

- A Bachelor's degree in a technical or management field from an accredited school - OR - 6 years related industry or military experience - OR – an active certification as Project Management Professional (PMP®) with demonstrated project management experience.
- OSHA 30 or CAD/VISIO training a plus.

PHYSICAL/GENERAL REQUIREMENTS

- Ability to lift, carry and transport equipment weighing up to 50lbs.
- Bending/squatting/kneeling/stooping/crouching/walking 8 or more hours per day.
- Able to work in multiple environments such as office, industrial or shipboard locations in cold, hot or humid conditions, around moving equipment with potential for producing high noise levels. Must be able to work at heights and in confined spaces with appropriate PPE.
- Must be able to pass a pre-employment drug screening, background check, and basic skills knowledge tests. Must be able to obtain a passport.
- Must have a valid driver's license and reliable transportation.
- Must be available to travel 40% or more and willing to work overtime, weekends, and holidays if necessary to meet project commitments.

BENEFITS

- Competitive wages, 401k, Health, Dental, Vision and Life Insurance. Short and long-term disability. Paid time off and Holiday schedule. Opportunity for growth.

AAP/EEO statement

Standard Calibrations, Inc. provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, SCI complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. SCI expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of standard calibrations' employees to perform their job duties may result in discipline up to and including discharge. Standard Calibrations, Inc., reserves the right to vary or amend the duties and responsibilities at any time according to the needs of the company's business. **The statements contained in this job description reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility.**